

**MINUTES  
REGULAR MEETING  
MUSKEGON AREA PROMISE ZONE AUTHORITY BOARD  
September 12, 2023  
8:00 A.M.**

A regular meeting of the Muskegon Area Promise Zone Authority Board was held on Tuesday, September 12, 2023 at 8:00 a.m. at Muskegon Community College’s Peter Sturuss Technology Center, 388 W. Clay Avenue, Muskegon.

The following board members were present:

Mr. Steve Parker, Longview Management Consulting  
Dr. Aaron Maike, Baker College of Muskegon  
Dr. John Selmon, Muskegon Community College  
Ms. Holly Hughes, Community Representative  
Mr. Christopher Dean, Muskegon Heights Fire Department  
Ms. Laurel Zwit, Greenridge Realty  
Mr. Keith Guy, Muskegon Public Schools  
Ms. Cindy Larsen, Muskegon Lakeshore Chamber of Commerce  
Mr. Randy Lindquist, MAISD Superintendent (arrived 8:15)

The following board members were absent:

Mr. John Swanson, Swanson Pickle Co.  
Mr. Gary Nelund, State Farm Insurance

Also present: Ms. Megan Byard Karaba, PZA Coordinator  
Mr. Mike Schluentz, MAISD Associate Superintendent

Guests: Lindsay Pulsipher – College Access Adviser & Project Specialist – Career Tech Center

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1. Call to Order

Chairman Steve Parker called the meeting to order at 8:04 a.m.

2. Public Participation – None.

3. Approval of Agenda and Minutes

**It was moved by Holly Hughes and supported by Aaron Maike to approve the Agenda as presented and the Minutes of the July 11, 2023 meeting. All Ayes (8) Nays (0) Motion carried.**

4. Budget Update

- YTD Financials – Mr. Schluentz shared the Financial Statements of June 30, 2023, the Financial Statements of July 31, 2023, and the Financial Statements of August 31, 2023.

- Approval of Payments

**It was moved by Holly Hughes and supported by Keith Guy to approve the following payments. All Ayes (9) Nays (0) Motion carried.**

- Check 1071 – Muskegon Community College - \$138,459.11 – Summer 2023 Tuition/Other Tuition
- Check 1072 – Baker College - \$9,751.84 – Summer 2023 Tuition
- Check 1073 – Muskegon Area ISD - \$8,392.48 – Balance of FY2023 Expenses incurred through the MAISD including Success Coach & other printing

5. Membership Update

- Formal Acceptance of John Swanson’s Resignation

**It was moved by Steve Parker and supported by Randy Lindquist to accept the resignation of board member John Swanson. All Ayes (9) Nays (0) Motion carried.**

- New Member Recruitment – the Membership Committee will meet soon to begin the process to recruit new board members.
- Bylaw Review – Ms. Byard Karaba reviewed some potential items to consider for possible amendment to the bylaws. Any revisions will be brought to the board next month for review and approval.

6. Student Eligibility, Terms & Appeals

- 2023 Cohort – Summary Data Update – Ms. Byard Karaba shared an update of the 2023 cohort data. 732 students currently accepted (688 at MCC; 44 at Baker). She will determine a number of students that actually enrolled with the September 12 census data. There are 375 new, 357 returning.
- 2023 Appeal Considerations – Ms. Byard Karaba indicated that one appeal was received based on a weighted GPA.

**It was moved by Holly Hughes and supported by Aaron Maike to approve the following appeals based on weighted GPA. All Ayes (9) Nays (0) Motion carried.**

Name	District	Approved	Denied
Katriana Kramer	Mona Shores	X	

7. Student Success & Other Business

- Staff Update – Ms. Byard Karaba introduced Lindsay Pulispher, who is the College Access Adviser & Project Specialist at the Career Tech Center. Lindsay will fill the role of the Success Coach that was vacated by Ms. Mudde.
- PromiseNet – Ms. Byard Karaba reminded board members of the PromiseNet conference in October 2023 in Detroit. No requirement to attend.

8. Marketing/Communication Update – No Report

9. Fundraising Update – No Report

10. Other – None.

11. Next Meeting Date

- October 10, 2023 – 8:00 a.m.

There being no further business, the meeting adjourned at 9:15 a.m.

Respectfully submitted,

*/Barbara Ireys/*

Barbara Ireys, Recorder